



Beaufort County Historic Preservation Review Board Meeting

Chairman

Natalie Harvey

Vice Chairman

Katrina Epps

Board Members

Kathryn Mixon

Sally Murphy

Cheryl Steele

Katherine Pringle

Aileen LeBlanc

County Administrator

MICHAEL MOORE

Staff Support

ROBERT MERCHANT

KRISTEN FORBUS

Administration Building

Beaufort County Government Robert

Smalls Complex

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Historic Preservation Review Board Agenda

Thursday, April 17, 2025 at 1:00 PM

Port Royal Library Programming Room

1408 Paris Ave., Port Royal

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. FOIA – PUBLIC NOTIFICATION OF THIS MEETING HAS BEEN PUBLISHED, POSTED, AND DISTRIBUTED IN COMPLIANCE WITH THE SOUTH CAROLINA FREEDOM OF INFORMATION ACT4.
4. APPROVAL OF MINUTES – January 16, 2025
5. CITIZEN COMMENTS (*Comments are limited to 3 minutes.*)

6. DISCUSSION OF PROPOSED HISTORIC ORDINANCE CHANGES
7. ADJOURNMENT

Minutes
Historic Preservation Review Board
March 21, 2024, 1:00 p.m.
Executive Conference Room, Administration Building

CALL TO ORDER:

Ms. Katrina Epps, Vice Chairman, called the meeting to order at 1:04 p.m.

MEMBERS PRESENT:

Katrina Epps, Vice Chairman
Aileen LeBlanc
Kathryn Mixon
Sally Murphy
Katherine Pringle

MEMBERS ABSENT:

Natalie Harvey, Chairman
Cheryl Steele

STAFF PRESENT:

Kristen Forbus, Beaufort County Planning and Zoning Long Range Planner

PUBLIC COMMENT (non-agenda items):

Councilman York Glover discussed broadband issues that would limit the documentation of the Historic Preservation Resources survey and the need for oral documentation.

Elayne Scott discussed historic structures and distributed her book Small Treasures.

MINUTES:

Ms. Kathryn Mixon asked to have the January 18, 2024 meeting minutes approved. Ms. Sally Murphy seconded. The Board members unanimously approved the minutes as submitted.

Consideration of Castle Hill Plantation Alterations

Mr. Michael Frederick went over the changes that were made to the plans since the January 2024 meeting in which changes to the pavilion and new porch were recommended. Ms. Pringle felt the addition was now top heavy and stated issues with siding instead of brick and a longer window. Ms. LeBlanc and Ms. Murphy discussed the columns and their concerns; Ms. Mixon stated she saw no problems with the columns. There was then further discussion of the historic status of the structure. Ms. Mixon motioned to approve as is with the condition that the cornice was simplified and material was light. Ms. Pringle seconded. The motion passed unanimously.

Historic Resource presentation- Stantec

Stantec presented a powerpoint explaining the project to update the Historic Resources Survey for South of the Broad and St. Helena.

There was then discussion amongst Stantec, the Board, and the public that a meeting be held on St. Helena Island. This should be posted in the Island News and flyers are to be made. The survey deadline should also be extended.

Ms. Mixon motioned to adjourn. Ms. Murphy seconded the motion. The motion passed unanimously. Ms. Natalie Harvey adjourned the meeting at 1:59 PM.